

Information For New Teaching Artist Applicants

Marwen hires exceptional practicing artists to teach courses that encourage creative thinking through instruction in a variety of visual art media. Three times per year, we seek teaching artists of all disciplines (particularly digital media, graphic design, video, photography, fashion, ceramics, painting, comics and street art). Teaching artists are not required to have a post-secondary degree but are required to have an artistic practice and previous experience as a lead teaching artist, working with youth. Candidates with no prior lead-teaching experience may consider our studio facilitator (i.e., teaching assistant) positions to gain experience and professional development.

Marwen is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, national origin, age, sex, religion, disability, sexual orientation, marital status, veteran status, gender identity or expression, or any other basis protected by local, state or federal law.

Summer Term 2019 proposals forms will be posted on marwen.org in January 2019

Summer Term runs from the last week of June to the first week of August. Marwen is currently considering a new term structure, which will be outlined on the proposal form.

If you are interested in being added to a prospective TA email list and have the form emailed to you when it becomes available, please send your contact information to TA@marwen.org

Prospective Teaching Artists are welcome to request an informational meeting to learn more about Marwen and the programs we offer, prior to submitting a proposal. To set up an appointment contact Christian Ortiz, Senior Manager of Studio Programs at TA@marwen.org or 312.374.2912.

Teaching Artist Pay Rates and Structures

The following provides a framework for how teaching artists enter and progress through Marwen's independent contractor pay scale. Teaching artists advanced to the next pay rate after completing three terms as lead-teaching artists at their current pay rate.

TIER 1: \$28/hr - \$700 for a 25 contact-hour course

- Entering Marwen with 1-3 years of experience as a lead-teaching artist

TIER 2: \$39/hr - \$975 for a 25 contact-hour course

- Entering Marwen with 3-6 years of experience as a lead-teaching artist
- For Marwen teaching artists that have completed three terms as a teaching artist at Tier 1

TIER 3: \$55/hr - \$1375 for a 25 contact-hour course

- For Marwen teaching artists that complete three terms as a teaching artist at Tier 2
- Considered for New TAs with 10+ years of lead-teaching experience

In addition to contracted hours teaching artists are paid:

- \$50 – New Teaching Artist Orientation
- \$50 – Syllabus Completion
- \$50 – Pre-Term Meeting
- \$50 – Mid-Term Meeting (Only held during the Spring and Fall Terms)
- \$50 – Post-Term Meeting
- \$200 – for Prep Time

Payment is divided into a mid-term (First 5 weeks of course contact hours, syllabus completions, new TA orientations, and Pre-Term Meeting) and end-term pay (Last 5 weeks of course contact hours, mid-term and post-term meetings, and prep time).

Final pay is dependent on attendance to all class sessions and completion of all additional items.

Please note: New teaching artists (TAs) will not have completed their first course during the start of the selection process for the following term (Fall), and thus will not have had the opportunity for evaluation and reflection. As such, new TAs are only considered for the following term by invitation – usually as a result of a specific need for courses. However, new TAs may participate as studio facilitators during that following term so as to stay connected with Marwen. New TAs will be added to the outreach mailing for proposal requests for the term thereafter (Spring).

Proposal Form Information

The following is a list of materials and questions requested through the proposal form.

Proposal Form:

1. Artist bio
2. Description of teaching experience
3. Description of teaching style
4. Details of proposed course (media, skill students will learn, vocabulary, description of projects, etc)
5. 3 Sentence proposed course description (to help build language for our course brochure)
6. Grade level you are comfortable with (Courses are either 6-8th and 9-12th grade)
7. Samples/sketches/reference images of work that will be made in the class
8. Questions:
 - a. What are you most excited about teaching in this course?
 - b. Why is this important to you as an artist and why do you think it is important/relevant for your students to learn?
 - c. What draws you to want to work with Marwen and our students (who come from under-resourced schools and communities)?
 - d. Describe the ways this course will connect content relevant to students that are coming from under-resourced school and communities (such as social and/or cultural references, practices, and/or ideas).
 - e. Because our students are from all over the city, community is an important aspect of the Marwen classroom. Describe the ways you would incorporate community/team building in your course.
 - f. Please describe how your studio facilitator (i.e., teaching assistant) can best support you. What skills, prior knowledge of materials, processes, or techniques would be useful for your facilitator to have.

Addendum:

1. 3-5 jpegs of your own studio work
2. 3-5 images of your past students' work. Please include the grade level in the file name.
3. Updated CV/Resume
4. Completed Proposal Form

2019 Term and Proposal Information**Fall 2019 Term**

Start Date: [Tuesday, October 1, 2019](#)

End Date: [Saturday, December 14, 2019](#)

Frequency: *Courses meet once a week*

- *Tuesday through Friday from 5:00pm-7:30pm*
- *Saturday mornings from 10:00am-12:30pm*
- *Saturday afternoons from 1:30pm-4:00pm*

Duration: Fall term meets for a total of 10 weeks, *with courses 2.5 hours per day, for a total of 25 contact hours.*

PROPOSAL DEADLINE: **Sunday, June 2, 2019**

Spring 2020 Term

Exact Dates [TBD \(January –April\)](#)

Frequency: *Courses meet once a week*

- *Tuesday through Friday from 5:00pm-7:30pm*
- *Saturday mornings from 10:00am-12:30pm*
- *Saturday afternoons from 1:30pm-4:00pm*

Duration: Spring term meets for a total of 10 weeks, *with courses 2.5 hours per day, for a total of 25 contact hours.*

PROPOSAL DEADLINE: **Sunday, October 6, 2019**